



SN3230 RTA Assembly Instructions



Wood color of lectern you have received may be different than picture as shown above.




















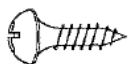

Thank you for choosing the **SN3230 RTA Multimedia Lectern** from AmpliVox Portable Sound Systems.

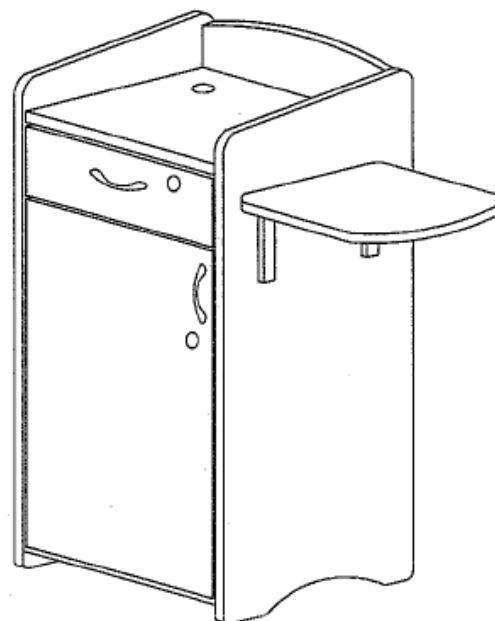
We are excited in introducing this truly unique lectern. Our lectern combines flexibility with functionality. Please refer to this user guide as you enjoy the unique capabilities of another quality product from AmpliVox Portable Sound Systems.

We encourage you to visit our website www.ampli.com to register your product for its warranty coverage,

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HARDWARE LIST

ITEM	DESCRIPTION		QTY
A1	Steel Cam Lock Leg		18
A2	Cam Lock		18
A3	PVC Cap		18
B	Pan Head Screw 1/2" L		10
C	Allen Key		1
D	Door Handle		2
E	Door Handle Screw 7/8" L		4
F	Wood Dowels		19
G	Shelf Support		4
H	Screw Insert		4
I	Pan Head Screw 5/8" L (Door Lock)		12
J	Door Hinge		2
K	Door / Drawer Lock / Key		2
L	L - Bracket		2
M	Drawer Slide - Cabinet Side CL/CR		2
N	Drawer Slide -Drawer Edge DL/DR		2
O	Caster—No Lock		2
P	Caster—Locking		2
Q	Door Bumper		2
R	Pan Head Screw—5/8" L (Casters)		16
S	Shelf Bracket Set		2



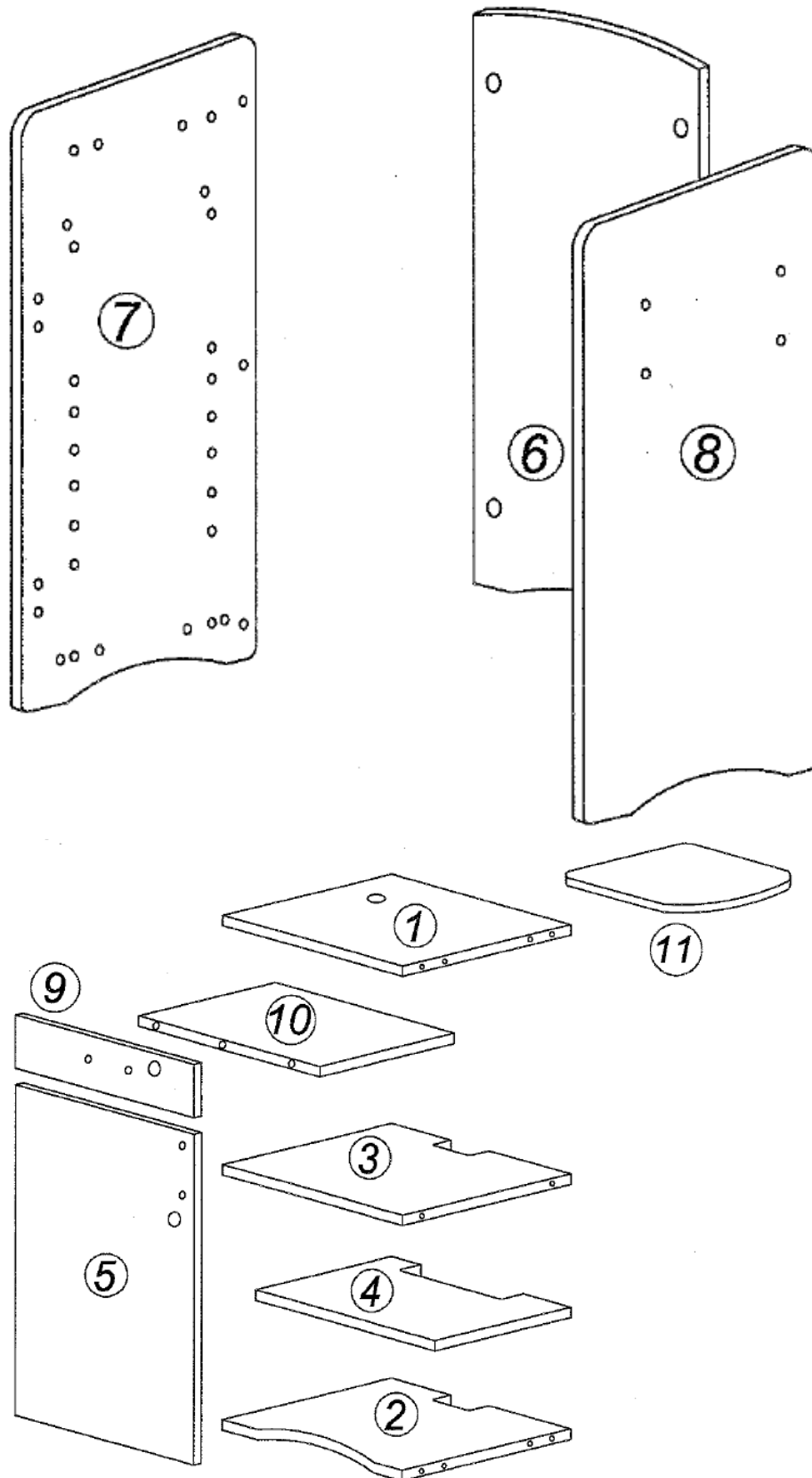
GETTING STARTED

TOOLS NEEDED: Philips Screw Driver or Power Screwdriver, Rubber Mallet

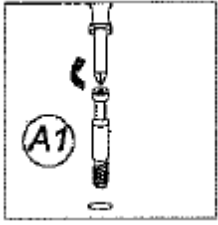
- Unpack all panels from shipping box. Locate hardware box and open.
- To prevent scratching of panels, lay panels on a flat soft surface like carpet.
- **Complete assembly time is about 30 minutes.**
- All **STEEL CAM LOCK LEGS (Item A1)** are installed into **SIDE PANELS (#7 & #8)** and **DRAWER FRONT PANEL (#9)**. Screw into place as shown in **Step #1**.
- All **WOOD DOWELS (Item F)** are inserted into **SHELF PANELS (# 1, #2, #3, #10)** using rubber mallet. Using standard hammer will deform tip of dowels making it difficult to assemble to other panels.

PANEL IDENTIFICATION

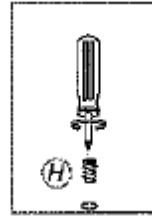
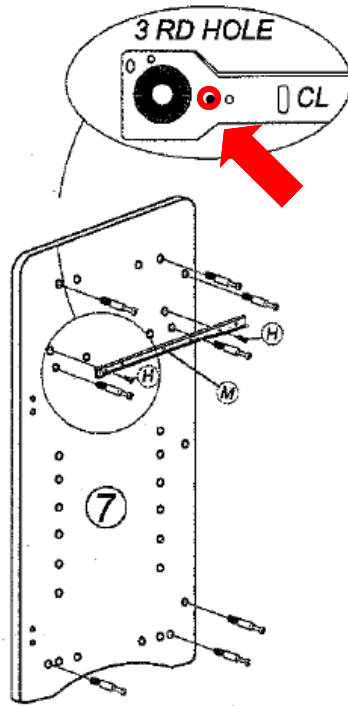
NOTE: Actual Panel Shapes may vary due to product updates.



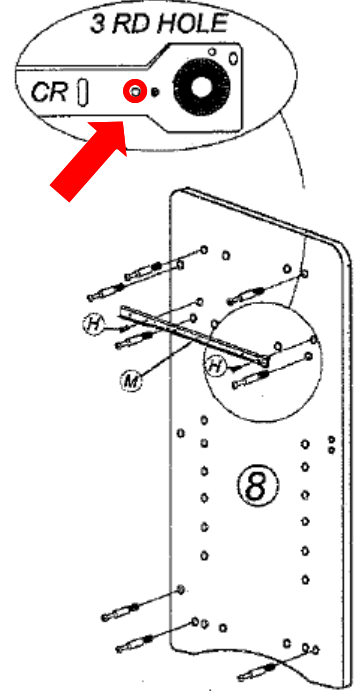
STEP 1



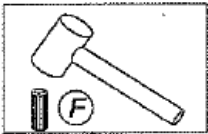
Screw in the **STEEL CAM LOCK LEGS, 8** on each side panel in locations shown.



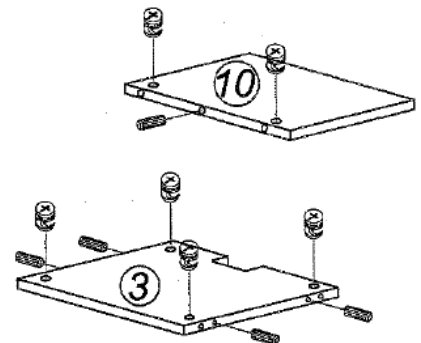
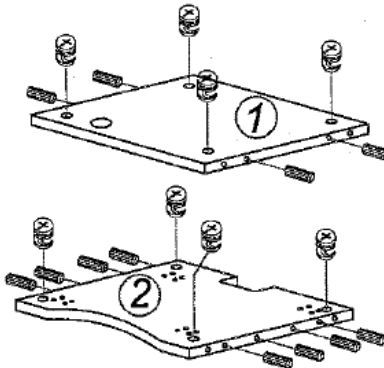
Screw in a **DRAWER SLIDE (M)** on each panel in locations shown with **SCREW INSERT (H)**.



STEP 2



Tap in **WOOD DOWEL RODS (F)** and **CAM LOCK (A2)** on each panel as shown. Insert **CAM LOCK** with open slot facing outside edge.

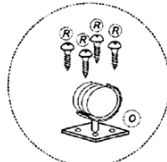


STEP 3

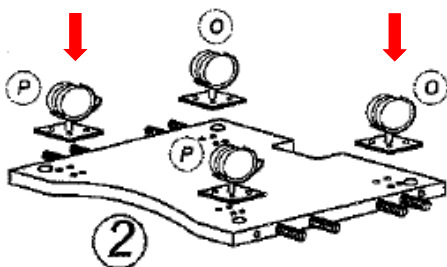
Screw (R) the four casters to panel #2. The Non-Locking casters mount to back edge with rectangle cutout.



Locking



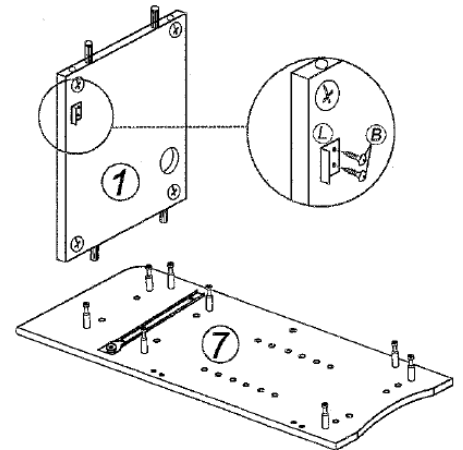
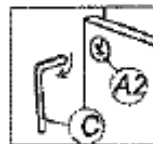
Non-Locking



STEP 4

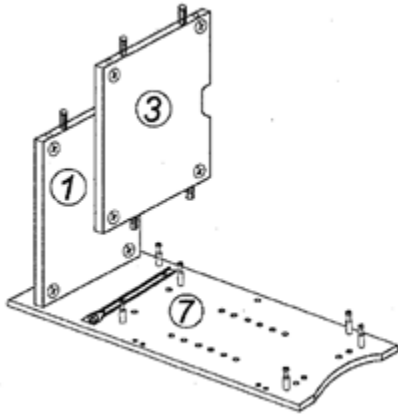
Screw **L BRACKET** to panel #1. The bent flange faces the panel edge.

Line up **DOWEL RODS** on panel #1 with the holes and **CAM LOCK LEGS** of panel #7. Tap panel #1 down until flat on to #7. Take **ALLEN WRENCH** and turn **CAM LOCK** to lock into place (2 places)..



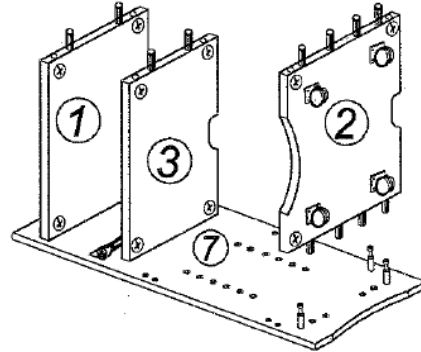
Insert **PVC CAP (A3)** into top of **CAM LOCK**

STEP 5



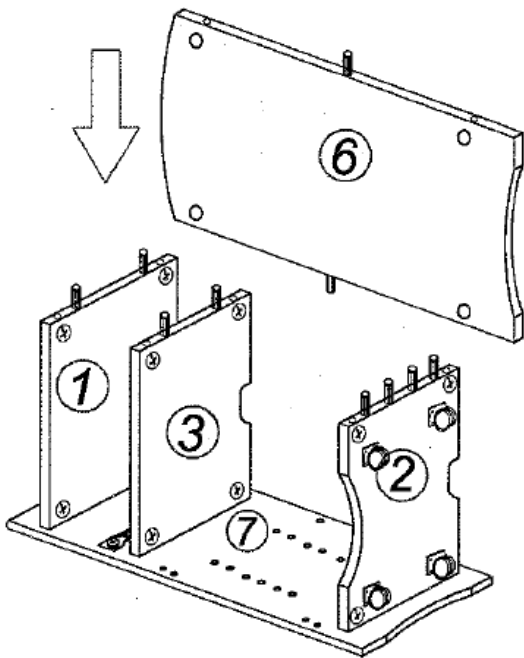
Line up **DOWEL RODS** on panel #3 with the holes and **CAM LOCK LEGS** of panel #7. Tap panel #3 down until flat on to #7. Take **ALLEN WRENCH** and turn **CAM LOCK** to lock into place (2 places)..

STEP 6



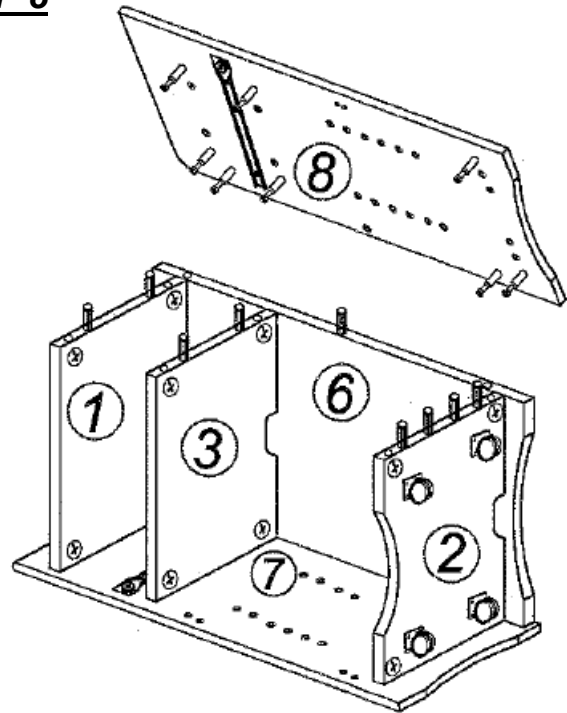
Line up **DOWEL RODS** on panel #2 with the holes and **CAM LOCK LEGS** of panel #7. Tap panel #2 down until flat on to #7. Take **ALLEN WRENCH** and turn **CAM LOCK** to lock into place (2 places)..

STEP 7



Line up **DOWEL ROD** on panel #6 with the hole and **CAM LOCK LEGS** of panel #7. Tap panel #6 down until flat on to #7. Take **ALLEN WRENCH** and turn **CAM LOCK** to lock into place (2 places)..

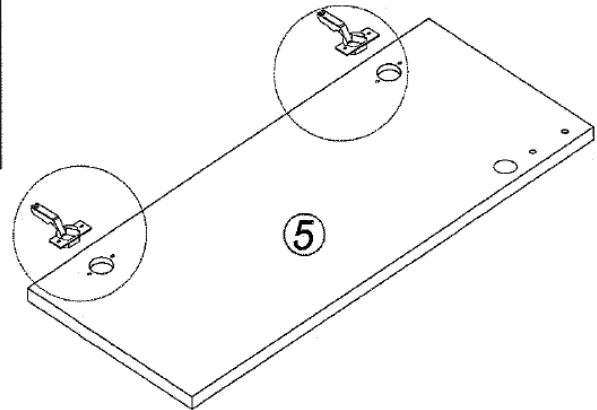
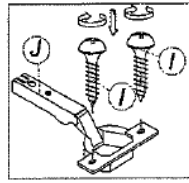
STEP 8



Line up **DOWEL ROD** on panel #1, #3, #2 & #6 with the holes and **CAM LOCK LEGS** of panel #8. Tap panel #8 down until flat on all panels. Take **ALLEN WRENCH** and turn **CAM LOCK** to lock into place (8 places)..

STEP 9

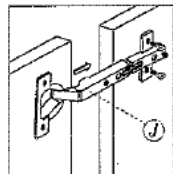
The **DOOR HINGE (J)** has two parts. Take hinge with the long leg and drop into cutout on door and screw **(I screws)** into place. The short part of the hinge screws to the inside side of panel **#7** (see **STEP 10**).



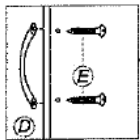
STEP 10

DOOR HINGE - Part 2

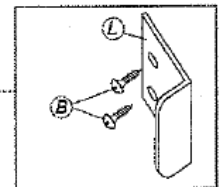
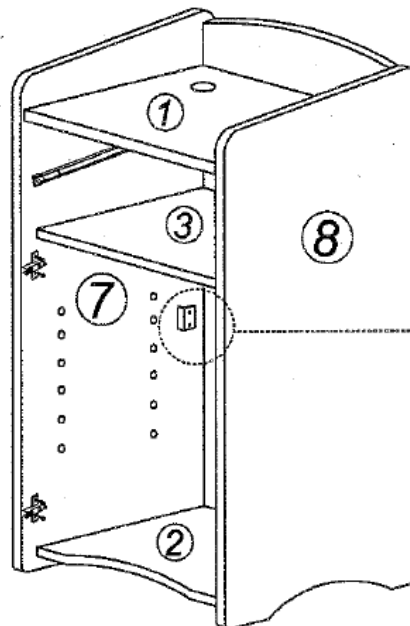
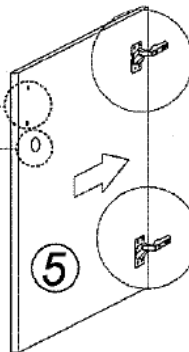
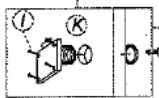
Screw short hinge part **(I screws)** to inside of panel **#7** (2 places). When door panel, **#5** is complete, insert long leg into short part.



Screw in **DOOR HANDLE (D)**
Use **(E)** screws.

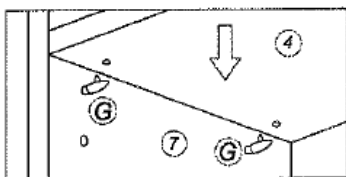


Screw in **DOOR LOCK (K)**
Use **(I)** screws.



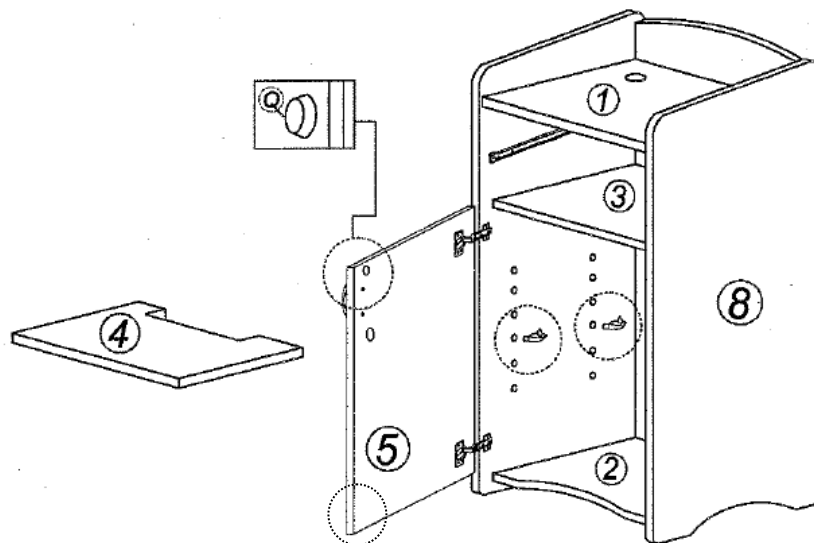
Screw **L BRACKET** to inside of panel **#8**. The bent flange faces the door.

STEP 11

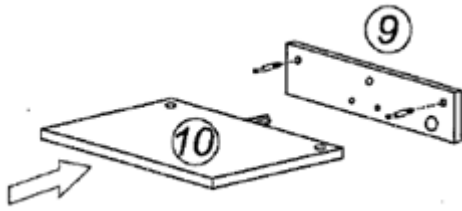


Push four of the **SHELF SUPPORT (G)** brackets into the sides of panel **#7** and **#8** at the desired height.

Install **DOOR BUMPER (Q)** on the **DOOR #5**. Align so that it will

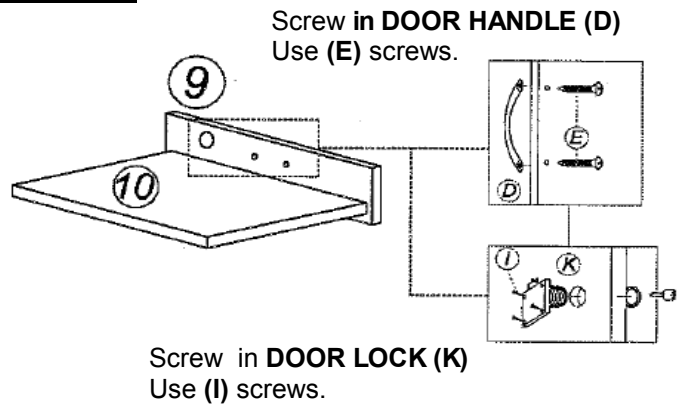


STEP 12



Install **CAM LOCK LEG (A1)** on panel #9 (2 places). Line up **DOWEL ROD** on panel #10 with the hole and **CAM LOCK LEGS** of panel #9. Tap panel #9 down until flat on to #10. Take **ALLEN WRENCH** and turn **CAM LOCK** to lock into place (2 places).

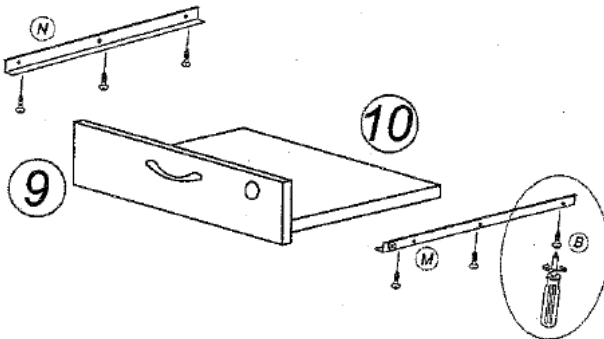
STEP 13



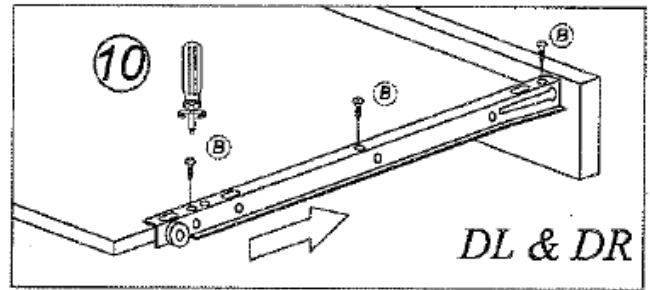
Screw in **DOOR HANDLE (D)**
Use **(E)** screws.

Screw in **DOOR LOCK (K)**
Use **(I)** screws.

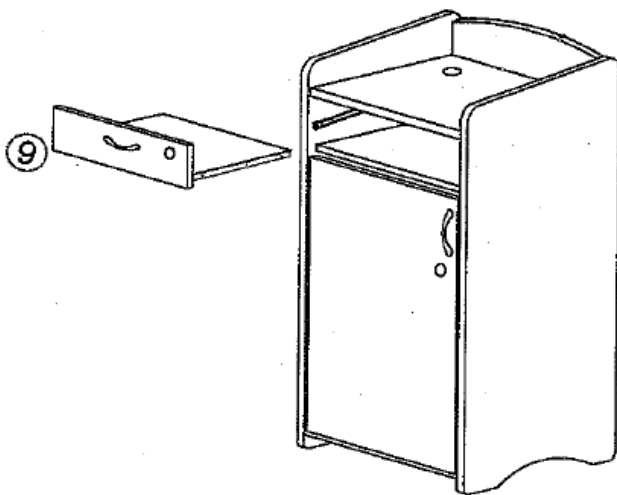
STEP 14



Use **(I)** screws to in **DRAWER SLIDES (M & N)** to bottom side of **DRAWER PANEL (10)** as shown.

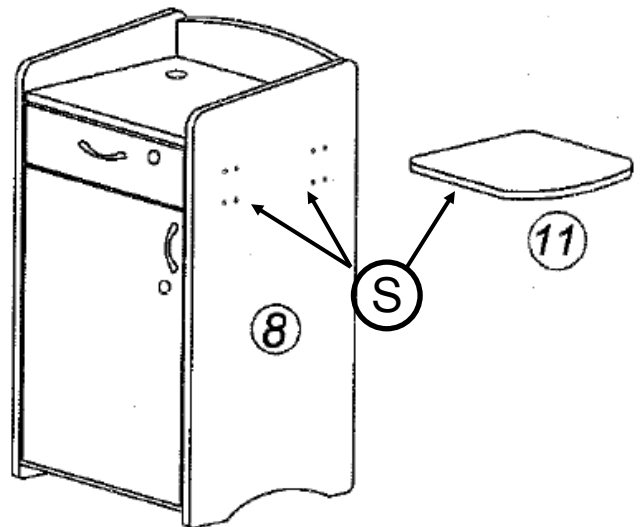


STEP 15



Slide **DRAWER** into cabinet.

STEP 16



Open each **SHELF BRACKET (S)** and screw the two to the outside of panel #8 and to the underside of **SHELF**, panel #11, with the supplied screws. The leg that has the release is screwed to the shelf.

WARRANTY

Limited Six (6) -Year Warranty

AmpliVox warrants this product to be free from defects in materials and workmanship (subject to the terms set forth below) for a period of six (6) years from the date of purchase ("Warranty Period").

During the Warranty Period, AmpliVox will repair or replace (at AmpliVox's discretion) this product or any defective parts ("Warranty Service").

Repair or replacement under the terms of this warranty does not give right to any extension or a new beginning of the period of warranty.

CLAIMS UNDER THE WARRANTY

To obtain Warranty Service, contact AmpliVox (800-267-5486) to be assigned a Return Authorization number (RA#). After receiving a RA#, the defective unit is to be returned to AmpliVox in either its original packaging or packaging affording an equal degree of protection. **You will bear the cost of shipping the product to AmpliVox.** If the product is covered by the warranty, AmpliVox will bear the cost of shipping product back to you after the completion of service under this warranty.

Return shipping will be charged to you for products not covered by the warranty or requiring no warranty repair.

The following information must be presented to obtain Warranty Service: (a) the RA# must be clearly and legibility marked on the outside of shipping carton, (b) proof of purchase, which clearly indicates the name and address of the seller, the date of purchase and the product type, which is evidence that this product is within the Warranty Period. Please further include (c) your return address, (d) daytime telephone number, and (e) reason for return.

LIMITATION OF WARRANTY

This warranty is only valid for the original purchaser and will automatically terminate prior to expiration if this product is sold or otherwise transferred to another party. The warranty provided by AmpliVox in this statement applies only to products purchased for use, and not for resale. It does not apply to open box purchases, which are sold "as is" and without any warranty. This Warranty does not cover cosmetic damage or damage due to misuse, abuse, negligence, Acts of Nature, accident, disassembling or modification of, or to any part of, the product. This Warranty does not cover damage due to improper operation, maintenance or installation, or attempted repair by anyone other than AmpliVox. Any unauthorized repairs will void this warranty.

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